



GDPR Privacy Policy

Data Protection Policy

The European Brass Band Association (EBBA) is committed to protecting your privacy. In this document we set out who's information we collect, why we collect it, what we do with that information and what your rights are.

Personal information

The General Data Protection Regulations (GDPR) defines personal data as information relating to a person which can identify that person. The regulations require us to ensure that data shall be:

1. Processed lawfully, fairly and in a transparent manner in relation to individuals
2. Collected for specified, explicit and legitimate purposes and not further processed in a manner that is incompatible with those purposes; further processing for archiving purposes in the public interest, scientific or historical research purposes or statistical purposes shall not be considered to be incompatible with the initial purposes
3. Adequate, relevant and limited to what is necessary in relation to the purposes for which they are processed
4. Accurate and, where necessary, kept up to date; every reasonable step must be taken to ensure that personal data that are inaccurate, having regard to the purposes for which they are processed, are erased or rectified without delay
5. Kept in a form which permits identification of data subjects for no longer than is necessary for the purposes for which the personal data are processed; personal data may be stored for longer periods insofar as the personal data will be processed solely for archiving purposes in the public interest, scientific or historical research purposes or statistical purposes subject to implementation of the appropriate technical and organisational measures required by the GDPR in order to safeguard the rights and freedoms of individuals
6. Processed in a manner that ensures appropriate security of the personal data, including protection against unauthorised or unlawful processing and against accidental loss, destruction or damage, using appropriate technical or organisational measures.

Who's Personal Data do we collect?

EBBA collects and uses personal information about:

- EBBA Executive Committee Members
- EBBA Music Commission Members
- EBBA Delegates
- Performers - competing band personnel
- Sponsors and Suppliers
- Jurors
- European Youth Brass Band (EYBB) members and parents of EYBB members under 18
- Other individuals who come into contact with the organisation as part of its normal planning and operation

What Personal Data do we collect and what do you use it for?

We only collect the personal information that we need in order to carry out our business. Depending on who you are, this may include:

- Name
- Email address
- Phone number
- Postal Address
- Emergency contact details (EYBB)
- Age/gender (EYBB)
- Allergies and Medical Conditions (EYBB)
- Bank Details
- Photos/video footage (EYBB)

This information is gathered in order to enable EBBA to plan, organise and run the European Brass Band Championships (EBBC) and associated events.

Who is EBBA's Data Controller

EBBA is the Data Controller, of the personal data that it collects and receives for these purposes.

Who is EBBA's Data Protection Officers

EBBA's Data Protection Officers are the Executive Committee who may be contacted via EBBA's General Secretary (general.ebba@gmail.com)

Why we need your Personal Data

We need to know your personal data in order to provide you with the services we offer. We will not collect any personal data from you that we do not need. Our primary reasons for data being held are:

- Safeguarding and Child Protection as required by law for EYBB
- Registration Rules as defined in our Rules & Regulations
- Marketing and Promotional Material for our EBBC and associated events
- Payment of Expenses and Professional Fees
- Communications for meetings
- Commercial and contractual agreements with jurors, artists, composers and arrangers

Privacy statements

What do we do with your Personal Data

All the data you provide will only be processed by EBBA Executive members and will be stored securely on password protected files or secured servers.

How long will we retain your Personal Data

EBBA will retain your personal information and IP information as long as is permitted by applicable laws and regulations or as long as necessary to achieve the purpose of storage of such information, whichever is shorter. In normal circumstances personal data will relating to an EBBC will be deleted two years after the completion of that EBBC or associated event. If a storage purpose is not applicable, or if a storage period prescribed by the European legislator or other competent legislator expires, the personal data will be routinely blocked or erased in accordance with legal requirements.

Access request

If you wish to make a formal access request to see any data EBBA holds about you, please contact EBBA's General Secretary (general.ebba@gmail.com)

Your rights and how to make a complaint

If you believe that the information we hold on you is incorrect, you may request to see it and have it amended or deleted. If you wish to make a complaint about how your data has been handled you may do so by contacting EBBA's General

Disclosure

EBBA will never provide data to third parties unless one of the following conditions applies:

- When you have given your permission to do so
- When we are required to do so by law, by a court order or by a governmental department or authority
- When we need to protect our own rights, property or safety, employees and students
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Data & cookies on the EBBA website

Most websites, including ebba.eu.com will put small text files onto your computer or similar device, which are known as cookies. A cookie is a small piece of information placed in your web browser or hard drive that can be used to identify website visitors and to analyse website traffic. We are also able to gather limited device-specific information about your visit, including the kind of device and browser you have used, as well as your IP address (if available), which can provide information about the country, region or city where you are based. This allows us to understand how people use our website and to improve visitors' experiences.

For more information on what we do with cookies, please see our cookie policy.

Our website offers the ability to submit information through online forms. By completing one of these forms, we understand that we have your consent to process and hold the personal data you have submitted. Links to third party websites

You will find links to other websites on the EBBA site. EBBA can accept no responsibility or liability for the content of other websites or any information you provide to third party websites. It is your responsibility to familiarise yourself with the privacy policies of other websites.